R.A.PODAR COLLEGE OF COMMERCE & ECONOMICS
(EMPOWERED AUTONOMOUS), MATUNGA-19

NOTICE

INSTITUTIONAL LEVEL ADMISSION – 2024-2025

SCHEDULE AND PROCEDURE

BBA (SHIPPING AND LOGISTICS MANAGEMENT)

Candidates are hereby informed that the interse merit list (Provisional merit list) under institutional level admission is displayed herewith. Kindly follow the procedure and the time line stated so that the process can move smoothly. Candidates are required to present during the given slot failing which their claim for admission stands cancelled. The next list shall be considered for the admission procedure. It is reiterated that the timeline shall be followed strictly as far as admission for this round is concerned.

Fees for Reserved Category candidates will remain the same as open category candidates as the Scholarship / Free-ship scheme is not applicable to the candidates who secures admission at institute level round.

PROCEDURE FOR ADMISSION

List Displayed

Activity	Venue	Time
Verification of documents. For Serial No. 1 to 20	G-2 (B) (Ground Floor)	26-10-2024 10.30a.m. to 11.30a.m.
Verification of documents For Serial No. 21 to 36	G-2 (B) (Ground Floor)	26-10-2024 12.30p.m. to 1.30p.m.

After verification candidates are required to proceed to **Room No. G-1** to complete the admission process by payment through Demand Draft or online mode.

BBA (Shipping and Logistics Management): Rs.75,100/- (Plus document verification fee for students from other board like CBSE /ICSE etc.)

Please bring the following documents **(Original + two sets of Self-attested Documents)** at the time of admission. The candidate shall lose the claim on their seat in case of non-submission of required documents, which please note. The decision of the admission committee of the college is final and binding.

1) Documents Verification Receipt cum acknowledgement
2) Seat Acceptance Fee Receipt
3) General Undertaking, Online Anti Ragging Undertaking from Parent & Student
4) MHT-CET 2024 score card
5) S.S.C. Marksheet
6) H.S.C. Marksheet
7) H.S.C. Leaving Certificate/ Transfer Certificate
8) Birth Certificate issued by the Municipal Corporation
9) Domicile /Nationality certificate
10) Migration Certificate
11) Caste Certificate
12) Caste Validity Certificate
13) Non-Creamy Layer Certificate valid up to 31st March 2025
14) Eligibility Certificate
15) Defense Certificate
16) Gap Certificate
17) Income certificate issued by Tahasildar for the Financial Year 2023-2024 for SC, ST, NT, VJ,
    DT, OBC, SBC, SEBC, students
18) Physically Handicap Certificate
19) Eligibility Certificate for Economically Weaker Section (EWS)
20) i) Type C- Proforma A, Transfer Order, Joining Letter
    ii) Type D – Proforma B-1, Transfer Order, Joining Letter/ Proforma
                 B-2, Pension Pay Order, Proof of Settlement
    iii) Type E- Proforma – G1/G2
    iv) Proforma U- Orphan Candidate
21) Photocopy of UID Aadhar Card

Admission Committee